

Town of Babylon

General Services
200 E. Sunrise Highway
Lindenhurst, New York 11757-2597
(631) 957-3000



RICH SCHAFFER
SUPERVISOR

RFP NO. 13G73

CONSOLIDATES PLAN & ANAYLSIS OF IMPEDIMENTS

ADDENDUM NO. 1

October 11, 2013

This Addendum forms part of the contract documents and modifies the original specifications .

This Addendum must be attached to the original specifications and submitted with your proposal or proposal bid may be considered incomplete.

1. Are we able to complete the questionnaire electronically? ***A word document is attached, but must be submitted with your proposal.***
2. It is unclear if this assignment includes the 2015 annual action plan, please clarify. The line of the last paragraph on Page 2 of the proposal document is the only place where the annual action plan is mentioned. ***The consultant is expected to complete all contents of the Consolidated Plan, including preparing the FY 2015 Action Plan; refer to Pages 7 & 8.***
3. What is the date of the current Analysis of Impediments to Fair Housing Choice? When was it completed? ***The current AI was completed in 2012. However, the consultant is expected to be responsive in meeting HUD's regulations regarding how local jurisdictions are to comply with the Fair Housing requirements to affirmatively further fair housing under the Fair Housing Act that was put forth in July 2013, including use of new HUD- provided data.***
4. Is a copy of the Consolidated Plan and the Analysis of Impediments currently available? ***The plan will be made available upon request.***
5. Are there any business licensing requirements for the town or state? ***The Town does not have any licensing requirements.***
6. The work products are due on August 31, 2014 per the RFP. When does the Town expect the Town Council approval of the documents. ***It is expected that the documents will be presented to the Board in September/early October. The Town Board meeting schedule has not yet be set for 2014.***

Antonio A. Martinez
Councilman
Deputy Supervisor

Thomas Donnelly
Councilman

Jacqueline A. Gordon
Councilwoman

Lindsay Patrick Henry
Councilman

Corinne DiSomma
Receiver of Taxes

Carol A. Quirk
Town Clerk

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7. We could not locate the current AI on the Town website. Is it available? How extensive does the Town think the update will be? ***The current AI was completed in 2012. However, the consultant is expected to responsive in meeting HUD's regulations regarding how local jurisdictions are to comply with the Fair Housing requirements to affirmatively further fair housing under the Fair Housing Act that was put forth in July 2013, including use of the new HUD-provided data.***

If there is any additional information required, please contact me via email at klynch@townofbabylon.com. Please note all proposals must be submitted no later than 10:00 am to the Dept. of General Services on Thursday, October 24, 2013.